



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

SECNAVINST 5760.15
PERS-658
18 Feb 2002

SECNAV INSTRUCTION 5760.15

From: Secretary of the Navy
To: All Ships and Stations

Subj: UNITED SERVICE ORGANIZATIONS (USO), INC.

Ref: (a) DODD 1330.12 of 1 Nov 00 (NOTAL)
(b) DODI 1015.10 of 3 Nov 95 (NOTAL)

1. Purpose. To provide policy, procedures, and responsibilities for implementing reference (a) within the Department of the Navy (DON).

2. Cancellation. BUPERSINST 1700.21 and MCO 1700.16E.

3. Applicability and Scope. All Navy and Marine Corps commands.

4. Background. United Service Organizations (USO), Inc. is a voluntary civilian organization through which the people of the United States may serve the religious, spiritual, social, welfare, educational, and entertainment needs of members in the U.S. Armed Forces. The USO is a non-government, but congressionally chartered organization. USO mission is to enhance quality of life of personnel within the U.S. Armed Forces military communities and to create a partnership between U.S. military and civilian communities worldwide.

5. Policy

a. DON policy is to make resources, other than direct expenditure of funds, available to the USO, to support DON's mission and mission of the USO to the maximum extent permitted by law and Department of Defense (DOD) policy per reference (a).

b. Consistent with provisions of reference (b), nonappropriated funds (NAFs) that are generated from Morale, Welfare, and Recreation (MWR) programs or associated with MWR programs shall only be used within MWR programs. MWR programs are not authorized to provide NAF financial assistance to

18 Feb 2002

private organizations or individuals, unless reimbursed for such assistance. MWR programs shall not distribute, transfer, or donate NAF property or assets to any private organizations or individuals.

c. In those instances where DON has entered into DON-wide comprehensive licensing agreements or similar contracts with commercial entities, it is necessary for commands to ensure co-sponsorship of any proposed on-base USO initiative does not otherwise conflict or interfere with the conditions, limitations, or required actions set forth in such licensing agreements and contracts.

6. Responsibilities

a. Assistant Secretary of the Navy (Manpower and Reserve Affairs) (ASN(M&RA)) serves as Navy's official liaison between DON and DOD for all USO matters.

b. Chief of Naval Personnel (CHNAVPERS) and Commandant of the Marine Corps (CMC) are designated as principal assistants to ASN(M&RA) for all USO matters within DON.

(1) On behalf of CHNAVPERS, Navy Personnel Command (NAVPERSCOM), Personal Readiness and Community Support (PERS-6) shall carry out Navy command liaison responsibilities.

(2) On behalf of CMC, Personal and Family Readiness Division (MR) shall carry out Marine Corps command liaison responsibilities.

7. Action

a. Addressees will implement policy per reference (a) and this instruction.

b. Major commands identified below shall appoint a USO Liaison Officer. Liaison officers shall coordinate with NAVPERSCOM (PERS-6) or CMC (MR), as appropriate, regarding USO matters. Commands shall provide names of appointed liaison officers and any subsequent changes to Under Secretary of Defense (Personnel and Readiness) (USD(P&R)), NAVPERSCOM (PERS-6) or CMC (MR), as appropriate, and to President, United

Service Organizations, Inc., World Headquarters, 1008 Eberle
Place, Suite 301, Washington Navy Yard, Washington, DC
20374-5096.

(1) Navy

- (a) Commander in Chief, U.S. Atlantic Fleet;
- (b) Commander in Chief, U.S. Pacific Fleet;
- (c) Commander, U.S. Naval Forces Europe;
- (d) Commander, U.S. Naval Forces Central
Command/Fifth Fleet.
- (e) Chief of Naval Education and Training.

(2) Marine Corps

- (a) Commander, U.S. Marine Forces, Atlantic.
- (b) Commander, U.S. Marine Forces, Pacific.


William A. Navas, Jr.
Assistant Secretary of the Navy
(Manpower and Reserve Affairs)

Distribution:
SNDL Parts 1 and 2
MARCORPS PCN 71000000000 and 71000000100