



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO
OPNAVINST 5009.3
N46
18 Oct 07

OPNAV INSTRUCTION 5009.3

From: Chief Naval Operations

Subj: THE ADMIRAL ELMO R. ZUMWALT AWARD FOR EXCELLENCE IN
HOUSING AND LODGING MANAGEMENT

Ref: (a) OPNAVINST 5009.1

1. Purpose. To assign authority and responsibilities for the administration of the Housing and Lodging Accreditation Programs and the Admiral Elmo R. Zumwalt Award for Excellence in Housing and Lodging Management.

2. Cancellation. OPNAVINST 11103.6A

3. Discussion. The Secretary of the Navy established the Admiral Elmo R. Zumwalt Award for Excellence in Housing and Lodging Management to recognize those installations that provide exceptional facilities, amenities and service to their residents and guests. Admiral Elmo R. Zumwalt Award winners will be designated based on criteria established by Commander, Navy Installations Command. Each operation will be measured against a predetermined set of standards. Operations will earn Three, Four or Five Star ratings based on the quality of facilities, amenities, service and financial management. Commands attaining a Five Star rating will be recognized as Admiral Elmo R. Zumwalt Award winners.

4. Scope

a. This instruction applies to all Navy regions, activities, commands and installations worldwide that operate Housing, and/or Lodging.

b. This instruction does not apply to, student quarters designated for Recruits, Navy Military Training Units (NMTU), Officer Candidate Schools, Officer Indoctrination Schools, or Transient Personnel Units (TPU).

5. Responsibilities

a. Commander, Navy Installations Command will:

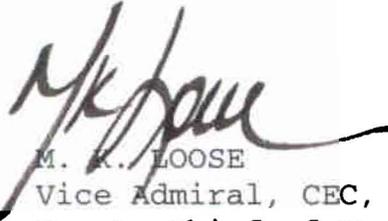
(1) Develop and maintain Housing and Lodging Accreditation and Housing Management Review (HMR) procedures and standards.

(2) Administer the Housing and Lodging Accreditation program.

(3) Promulgate procedures and standards (via bi-annual notices).

(4) Validate all operations against the standards every two years and award Three, Four and Five Star Accreditations where appropriate.

(5) Arrange an annual ceremony to present 3-star, 4-star accreditations and the Admiral Elmo R. Zumwalt award to 5-Star recipients.



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