



DEPARTMENT OF THE NAVY

CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

IN REPLY REFER TO

OPNAVINST 5527.1C
N46

12 Jan 07

OPNAV INSTRUCTION 5527.1C

From: Chief of Naval Operations

Subj: INVESTIGATIONS PERTAINING TO NAVY EXCHANGE SYSTEM
MATTERS

Ref: (a) JAGINST 5800.7D (JAGMAN)
(b) NEXCOM Loss Prevention / Safety Manual
(c) 28 U.S.C. S 2680 (h)

1. Purpose. To ensure that the Commander, Navy Exchange Service Command (NEXCOM) is informed regarding the initiation, ongoing status, and final disposition of all investigative matters conducted by any agency which pertains to, or could have a possible impact upon, the Navy Exchange System (NES). Provisions contained herein are in addition to procedures required by the applicable provisions of reference (a) through (c).

2. Cancellation. OPNAVINST 5527.1B.

3. Background. NEXCOM must be apprised, on a continuing basis, of all information regarding activities of a possible criminal nature and serious policy violation (i.e., theft, drug use, vandalism, fraud, waste, abuse, malfeasance, workplace violence, and any improprieties, including alertline (hotline) calls, etc.) involving personnel assigned to NES facilities, which include the following: NEXCOM Corporate Headquarters, NES Distribution Centers, Navy Exchanges, Ship Stores Afloat, Navy Exchange Service Marts, Mini Marts, Auto Ports, Navy Lodges, Vending Operations, and Navy Uniform Support Centers. NEXCOM Vice President of Loss Prevention / Safety (LP/S) is designated as the central control point of contact for conducting investigations involving the Navy Exchange System worldwide. Reports of investigations conducted by Navy Exchange Service Command Loss Prevention / Safety personnel shall be submitted in the format directed by the Vice President of Loss Prevention / Safety.

JAN 12 2007

4. Action. In addition to existing chain of command notifications, Commanding Officers (CO), Officers in Charge (OIC), NEXCOM Senior Management, District Managers (DM), General Managers (GM), and/or Branch Exchange Managers (BEM) of activities, which encompass NES facilities, shall:

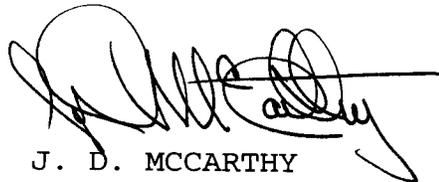
a. Notify NEXCOM (LP/S) or designated representative when initiating any investigation or inquiry into alleged criminal activity within NES. Notification must include any significant facts known at the time. Upon notification, NEXCOM (LP/S) or designated representative will conduct or assign the investigation and provide direction and guidance as deemed appropriate in any type of investigation.

b. Investigative agencies shall include NEXCOM (LP/S) on the distribution list of all reports pertaining to activities under the cognizance of NEXCOM.

c. Advise NEXCOM (LP/S) of all significant events during the investigation or inquiry, and of the final disposition (e.g., administrative action, criminal prosecution, court martial) of each case or matter. In the event prosecution is not contemplated in a criminal matter, report the basis or reasoning for the decision to NEXCOM (LP/S) for review.

d. Direct all related correspondence to NEXCOM Vice President of Loss Prevention (Code S), 3280 Virginia Beach Boulevard, Virginia Beach, VA 23452. Mark investigation transmittal envelopes to be opened by the Vice President of Loss Prevention or designated representative.

5. Report. The reports required by paragraph 4a of this instruction are exempt from reports control per SECNAVINST 5214.2B.



J. D. MCCARTHY
Vice Admiral, U.S. Navy
Deputy Chief of Naval
Operations (Logistics)

Distribution:
Electronic only, via Department of the Navy Issuances Website
<http://doni.daps.dla.mil>