



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
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WASHINGTON DC 20350-1000

SECNAVINST 5440.5
DUSN(PPOI)
18 October 2011

SECNAV INSTRUCTION 5440.5

From: Secretary of the Navy

Subj: DEPARTMENT OF THE NAVY OVERSEAS FORCE STRUCTURE CHANGE
PROCEDURES

Ref: (a) 10 U.S.C., Subtitle C, §§5013
(b) Global Force Management Implementation Guidance,
FY 2010-2011
(c) CJCSI 2300.02F

1. Purpose. Pursuant to Secretary of the Navy (SECNAV) responsibilities stated in reference (a), and to ensure oversight of recommendations to modify Department of the Navy (DON) overseas posture, this instruction provides policy direction for overseas force structure changes (OFSC).

2. Applicability

a. This instruction applies to the introduction, change, or removal of any overseas force. In all cases, the Secretary of Defense (SECDEF) must approve each OFSC. Based on the definition of "force" in the Joint Publication 1-02, "Department of Defense Dictionary of Military and Associated Terms," an overseas force is outside the continental United States, Alaska, Hawaii, and U.S. territories; and an aggregation of military personnel, weapon systems, equipment, and necessary support, or combination thereof.

b. For this instruction, the three thresholds for submitting an OFSC proposal are changes involving:

(1) Organizations listed in the SECDEF "Forces for Unified Commands" memorandum published in reference (b).

(2) Organizations commanded by an officer in the grade of O-4 or higher.

(3) Broad Department of Defense responsibilities and treaties.

c. This instruction does not apply to:

(1) Unit Deployment Program. The information in this instruction does not apply to changes in overseas force structure accomplished via the existing Chairman, Joint Chiefs of Staff, Operations Directorate managed unit deployment program or deployment order process.

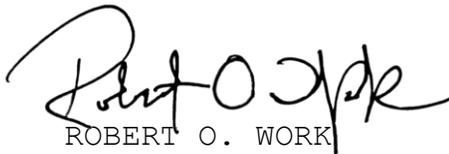
(2) Pre-positioned Equipment. This instruction does not apply to pre-positioned equipment, supplies, munitions, or shipping.

3. Action

a. Navy or Marine Corps Service Headquarters initiating an OFSC will inform SECNAV on intended changes, to include a description of the proposed change, an anticipated timeline, and the strategic rationale for the proposed action(s).

b. Upon obtaining SECNAV concurrence, the applicable Navy or Marine Corps Service Headquarters will then initiate procedures as outlined in reference (c) and their Service's specific directives.

4. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per SECNAV Manual 5210.1 of November 2007.



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Under Secretary of the Navy

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