DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO

OPNAVINST 1524.2
N131
30 Apr 06

OPNAV INSTRUCTION 1524.2

From: Chief of Naval Operations

Subj: GRADUATE EDUCATION PLUS TEACHING (GET) PROGRAM

Ref: (a) OPNAVINST 1520.23B

Encl: (1) Eligible Academic Disciplines
(2) Sample Application Letter
(3) Sample Plan of the Week Announcement

1. Purpose. To issue information, policy and procedural guidance for the management of the Graduate Education plus Teaching (GET) program.

2. Background. The United States Naval Academy (USNA) requires a significant cohort of officer-instructors who are qualified academically and professionally to serve as teachers and role models for a career in the naval services.

3. Policy

a. Per reference (a), the GET program is established to provide USNA with unrestricted line officers who are qualified academically and professionally to serve as teachers and role models for our future officers, in the academic disciplines listed in enclosure (1), and return them to the Fleet in career-competitive assignments upon completion of their USNA tour. The GET program provides for one year of graduate education at either the Naval Postgraduate School (NPGS) or a selected civilian institution in the Baltimore, MD or Washington, DC area directly followed by a two-year teaching assignment at USNA as an officer-instructor. Enclosure (2) provides a sample application letter.

b. Participants are eligible for, and expected to participate in, the Naval War College fleet seminar program to complete Joint Professional Military Education Phase I during their follow-on instructor tour at USNA.

c. Participants will earn a specific or general education subspecialty code as well as designation as a proven subspecialist upon completion of their follow-on instructor tour at USNA.

4. Eligibility

a. Applicants must be unrestricted line officers on active duty serving in or selected to the grade of O-3. Unrestricted line communities will specify eligible commissioning year groups in the annual Naval Administrative Message (NAVADMIN) that solicits applications.

b. Applicants must be warfare qualified (eligible to wear warfare pin of an unrestricted line community), with current operational experience and on a competitive career path in their warfare community. Officers who have failed to select for the next higher grade will not be considered.

c. Applicants must commit to remaining in their parent unrestricted line community and to accept a set of follow-on orders to a career progression tour (e.g., department head) in the operating forces upon completion of a three-year GET program assignment. Parent unrestricted line communities may place additional requirements based on career path and timing requirements. For example, surface warfare officer participants must sign a surface warfare officer continuation pay contract prior to participating in the Graduate Education plus Teaching program.

d. Applicants may attend NPGS or an approved civilian institution. Approved institutions and programs are listed in enclosure (1). Applicants must be accepted to attend an approved civilian institution master's program, which can be completed in one year, at the time of selection. If the applicant is not already accepted to an approved master's program at the time of application, selection will be contingent on the officer gaining acceptance for studies commencing in the summer of the application year. For NPGS, officers must have an undergraduate degree in the same area as the requested major and meet the minimum Academic Profile Code (APC) requirements. No refresher quarters are authorized for this program at NPGS.

e. Applicants must agree to a three-year active duty service obligation upon completion of or release from the one-year of education or as required by their parent community.

f. Applicants must have completed at least two years at their current command and/or be released by their respective unrestricted line communities for follow-on assignment to the GET program.

g. Selection will be subject to continued superior performance, potential, the overall needs of the Navy, and community requirements.

5. Waivers

a. Requirements delineated in paragraphs 4a thru 4g will be strictly applied. However, a limited number of waivers of the warfare qualification requirement, paragraph 4b, may be considered.

b. Officers desiring to be considered for waiver of the warfare qualification in paragraph 4b must substantiate their request in enclosure (2).

c. Applications not meeting requirements will be returned to the applicant marked "Ineligible."

6. Selection Process

a. GET Timeline. (Specific dates will be announced in the annual GET NAVADMIN.)

(1) February - Applicants for study at the NPGS or at an approved civilian institution in the Baltimore, MD or Washington, DC area must submit an original and two copies of the application detailed in enclosure (2) to Commander, Navy Personnel Command (COMNAVPERSCOM) (PERS-440F) via their commanding officer and cognizant detailer, COMNAVPERSCOM (PERS-41/42/43). Important note: for approved civilian institutions in the Baltimore, MD or Washington DC area, the application must include acceptance(s) as detailed in enclosure (2) or a copy of the submitted application if not already accepted. For the Naval Postgraduate School, the application must include an APC.

(2) March - Applicants will be informed of their selection.

(3) June through August - Selectees report to graduate school based on program.

b. GET Selection Processes. COMNAVPERSCOM (PERS-440F) will execute all evaluation, adjudication and selection functions.

7. Responsibility

a. Deputy Chief of Naval Operations (Manpower, Personnel, Training, and Education) (N1/NT)

(1) Serve as GET Program Sponsor.

(2) Issue policy guidance and directives as required.

b. COMNAVPERSCOM

(1) Coordinate with USNA in managing the GET Program to ensure optimum GET development and use.

(2) Receive GET Program applications; conduct initial screening of applicants for completeness, and forward applications via USNA for selection.

(3) Assign a COMNAVPERSCOM GET Program Placement Officer to coordinate GET closed-loop distribution functions (placement/detailing) and to closely monitor the professional development and assignment of GET participants.

(4) Execute GET Program Selection with assistance from USNA. Maintain records of selections and notify selectees.

c. Superintendent, USNA

(1) Coordinate with COMNAVPERSCOM (PERS-4) regarding the GET selection process and GET management.

(2) Collaborate with COMNAVPERSCOM (PERS-4) staff in the review and evaluation of GET applications for suitability in accordance with the instruction requirements.

(3) Fund tuition, books, and appropriate fees for GET selectees who will attend a graduate program at a civilian institution.

(4) Consult with NPGS regarding which of their programs pertain to the list of Eligible Academic Disciplines, enclosure (1).

d. President, NPGS

(1) Review GET applications of those officers attending NPGS for their graduate education and forward recommendations to COMNAVPERSCOM (PERS-440F).

(2) Consult with USNA regarding which NPGS programs pertain to the list of Eligible Academic Disciplines, enclosure (1).

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Deputy Chief of Naval Operations
(Manpower, Personnel, Training,
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Eligible Academic Disciplines

1. An updated list of eligible disciplines will be included in the annual NAVADMIN. Detailed guidance and United States Naval Academy (USNA) points of contact for each of these disciplines and institutions, at which a master's degree can be completed in one year, are available at the following website: www.usna.edu/acdean/offpos/get.html. Guidance on Naval Postgraduate School programs is available at www.nps.edu.

Computer Science
- -Naval Postgraduate School curriculum number 368 with minimum Academic Profile Code of 325
- -University of Maryland-Baltimore County

Electrical Engineering
- -Naval Postgraduate School curriculum number 590 with minimum Academic Profile Code of 323
- -University of Maryland-College Park
- -University of Maryland-Baltimore County

Physics/Math
- -Physics: University of Maryland-Baltimore County
- -Mathematics: George Mason University
- -Operations Research: George Mason University

Mechanical Engineering
- -Naval Postgraduate School curriculum number 570 with minimum Academic Profile Code of 323
- -University of Maryland-College Park
- -University of Maryland-Baltimore County
- -Johns Hopkins University

English
- -University of Maryland-College Park
- -Georgetown University
- -George Washington University
- -American University
- -George Mason University
- -Catholic University

History

-University of Maryland-College Park
-American University
-George Mason University

SAMPLE APPLICATION LETTER

1. Apply by letter using routing and timeline in paragraph 6 of the basic instruction. Commanding Officers' endorsements should comment on the applicant's motivation and potential for this assignment with special emphasis on the officer's potential as a role model for midshipmen for a career in naval service. Also, provide a specific approval or disapproval recommendation concerning the Graduate Education plus Teaching (GET) program application.

2. Submit applications to:

Commander, Navy Personnel Command (PERS-440F)
5720 Integrity Drive (BLDG 792)
Millington, TN 38055-4440

3. Use following format:

From: (Grade, Full Name, SSN/Designator)
To: Commander, Navy Personnel Command (Pers-440F)
Via: (1) Commanding Officer
(2) Cognizant Detailer (PERS-41/42/43)

Subj: REQUEST FOR ASSIGNMENT TO UNITED STATES NAVAL ACADEMY GRADUATE EDUCATION PLUS TEACHING PROGRAM

Ref: (a) CNO Washington DC Date Time Group (NAVADMIN XXX/XX)

Encl: (1) Undergraduate School Transcripts
(2) Graduate School Admissions Documentation (per paragraph 6a of the basic instruction)
(3) Other Relevant Documentation

1. I request assignment for one year of Graduate Education followed by two academic years (four semesters) teaching as an officer instructor at the United States Naval Academy. I meet all of the eligibility requirements as outlined in reference (a)., or I do not meet the eligibility requirements as outlined in reference (a), but, I have included other relevant documentation as enclosure (3) and request a waiver of this requirement.

2. The following information is provided:

a. Personal information:

(1) Date of birth
(2) Source and date of commission
(3) Citizenship
(4) Date of current rank
(5) Projected rotation date

b. Contact information:

(1) Current command name
(2) Command mailing address
(3) Unit identification code
(4) Candidate's phone number
(5) Candidate's email address
(6) Candidate's postal address

c. Field of study:

(1) Provide undergraduate degree, source, and date. Transcripts are included as enclosure (1) of this application letter.

(2) List proposed field(s) of graduate study (using the Eligible Academic Disciplines and schools provided in enclosure (1) of the governing GET OPNAV instruction or in the current GET program NAVADMIN).

(3) Cite the Graduate School desired to attend. An acceptance letter to the proposed institution is included as enclosure (2) of this application letter, or a copy of my application to the proposed institution is included as enclosure (2) of this application letter.

(4) Provide name, position, title, and phone number of a reference who can comment on candidate's performance as an undergraduate student in a field relevant to proposed graduate study.

(5) Academic Profile Code (APC).

d. Rationale for applying: Describe principal rea Enclosure (2) requesting assignment to one-year master's program and two-year teaching assignment at United States Naval Academy as an officer-instructor.

e. Acknowledgment: I acknowledge that upon assignment to the GET program, I will attend a Navy fully-funded master's program which I am expected to complete within one year, followed by a two academic year (four semester) assignment as an instructor at the United States Naval Academy and acceptance of follow-on orders to a career progression tour (e.g., department head) in my parent unrestricted line community. I also understand that I am expected to complete Joint Professional Military Education Phase I during my two academic year (four semester) assignment as an instructor at the United States Naval Academy.

f. Agreement to remain on active duty: I agree to remain on active duty for three years following completion of, or release from, the educational portion of the Graduate Education plus Teaching program. The service obligation for the Graduate Education plus Teaching program is discharged concurrently with any other service obligation already incurred. I understand that this agreement does not obligate the Navy to retain me on active duty. If I fail to complete the period of active duty agreed to, at the sole discretion of the Secretary of the Navy, I will reimburse the United States Government for the cost of education received, prorated for the obligated time served.

Applicant's signature

SAMPLE PLAN OF THE WEEK ANNOUNCEMENT

1. The following is a sample plan of the day/plan of the week note:

> The United States Naval Academy requires officer instructors who are qualified both academically and professionally to serve as teachers and role models for a career in the naval service. The Graduate Education plus Teaching (GET) program augments the available inventory of career-competitive officers with master's degrees in disciplines required by the United States Naval Academy (USNA). The program offers one year of study at the Naval Postgraduate School or selected civilian graduate schools in the Baltimore, MD or Washington, DC area followed by two academic years (four semesters) assigned as an officer instructor at USNA. Applications are invited from eligible candidates. Details are available in NAVADMIN XXX-XX.